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**REQUEST FOR UNIT VACANCY FILL (AR 140-10)**

For use of this form see AR 140-10; the proponent agency is RCPAC

**SECTION I**

TO:

THRU:

FROM:

DATE:

1. Request (nominations) (assignment action) to fill the position described below.

## 2. Position Data

a. UNIT DESIGNATION AND LOCATION

b. POSITION TITLE

c. UIC

d. PARA/LN NO.

e. TOE/TDA NO.

f. GRADE

g. SSI

## 3. Position Status

a. PROJECTED VACANCY TO OCCUR ON OR ABOUT, OR

b. ACTUAL VACANCY AS OF

c. REQUEST SUBMITTED BY (*Typed Name*)

d. UNIT

e. PHONE NO.

f. SIGNATURE

**SECTION II**

TO:

THRU:

FROM:

DATE:

\_\_\_ 1. \_\_\_\_\_ has been assigned to the above described position effective  
\_\_\_\_\_. ORB is attached.

\_\_\_ 2. \_\_\_\_\_ ORB's of qualified officers for interview/consideration attached.

NAMES:

\_\_\_ 3. There are no officers geographically available to fill position. This vacancy should be resubmitted in 180 days if fill action is not initiated by unit.

TYPED NAME

UNIT

PHONE NO.

SIGNATURE

**SECTION III**

TO:

THRU:

FROM:

DATE:

\_\_\_ 1. \_\_\_\_\_ selected for assignment. DA 4651-R attached.

\_\_\_ 2. None of the IRR officers were selected for assignment. Reasons for IRR non-selection, by name are the following:

TYPED NAME

UNIT

PHONE NO.

SIGNATURE

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SECTION IV

TO:

FROM:

DATE:

\_\_\_\_ Concur with IRR non-selection.

\_\_\_\_ REMARKS:

TYPED NAME

GRADE

TITLE

SIGNATURE

SECTION V

TO:

THRU:

FROM:

CF:

DATE:

\_\_\_\_ 1. Concur with IRR non-selection. Unit Vacancy Promotion Fill of position is authorized.

\_\_\_\_ 2. Request you reconsider IRR non-selection.

TYPED NAME

GRADE

TITLE

SIGNATURE